

Minutes of Executive Meeting
Held on Monday 19th November 2018 at 20:00 - Day Centre

Present:

Executive Members:

Richard Mathews	(RM)	President
Val Crosby-Clarke	(VCC)	Chair
David Vousden	(DV)	Secretary & Vice-Chair
Jennie Ogden	(JO)	Treasurer
Michael Weston	(MW)	Copy Editor
Mike Swaddling	(MS)	Composition Editor
Sue O'Sullivan	(SOS)	LLERA
Karen Vousden	(KV)	
Diane Wilson	(DW)	Magazine Distribution
Linda Rose	(LR)	Minutes & Advertising
Clive Sayer	(CS)	CMRA

Min	Topic	Who	Status
1	<u>Apologies/Absent</u> Nicholette Deakin (ND) John Coupland (JC) Recycling		
2	<u>Accuracy of Minutes of Previous Meeting</u> Approval of the minutes of the September meeting was given by e-mail and confirmed at the meeting. There was no meeting in October as the party for the distributors was held.		
3	<u>Matters Arising</u>		
	September 17 9.5 Committee Approach c A sample of a digest of the minutes in the magazine to be circulated.	LR	c/fwd
	December 17 9.2 Speeding on Laundry Lane The speed equipment used showed a total of 13 speeding cars on Yorktown Road to the Meadows and 0 on Laundry Lane to Yorktown Road. A meeting will be held with the police to discuss the future use of the equipment.	CS	Closed
	August 18		

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	<p>5.1 Hedgerow in Marshall Road</p> <p>CMRA have requested a donation towards planting and maintaining a hedgerow along Marshall Road.</p> <p>The committee decided to circulate a summary document to the absentees and gather opinions and suggestions, with a view to gaining agreement by e-mail, as the next meeting is not until November and this could be too late for the proposed timetable.</p> <p>A note of thanks will be sent to Mr Watson.</p> <p>The committee decided by e-mail to make a donation of £500, which has been sent and a letter of thanks received.</p>	<p>LR</p> <p>LR</p> <p>JO</p>	<p>Closed</p> <p>Closed</p> <p>Closed</p>
	<p>9.1 Distributors Party</p> <p>The distributors party was held on Monday October 15th in place of the usual committee meeting. Around 65 attendees, a little lower than usual. Well done to all involved in preparation and organisation.</p>	ALL	Closed
	<p>9.3 Gifts for groundsmen</p> <p>The committee have delivered gifts of M&S vouchers to the value of £25 each to the groundsmen and caretaker. A thank you card has been received.</p>	VCC/JO	Closed
	<p>September 18</p> <p>5.1 Donations</p> <p>A donation of £500 was made to Walking for Health, organised by Dr. Colleen Pidgeon, and thanks have been received.</p>	JO	Closed
	<p>6.1 Magazine Guide</p> <p>MS has produced a detailed guide for the production of the magazine, in case someone else has to step in at short notice. MS has the original but it would be a good idea if someone else e.g. Val or David, had a copy in case his PC is not available. Committee agreed and the copy should be sent to DV.</p>	MS	Closed
	<p>6.2 Guide for Advertising</p> <p>LR also thought this would be a good idea for the advertising role and will produce a guide.</p>	LR	c/fwd
	<p>6.3 Editor e-mail</p> <p>A separate email address has been set up for Mike Swaddling to answer queries addressed to the editor@. This will enable replies to be made without using my personal email. The address</p>	DV	Closed

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	is editor.sramag@gmail.com - DV will reroute.								
	<p>9.1 Councillor page in the magazine</p> <p>The Blackwater Buzz magazine includes a question and answer page for the local councillor, which LR proposed as a good idea for the SRA magazine. There was some discussion over whether the political neutrality of the SRA would be bought into question but the general opinion was that elected representatives answering queries would not affect this.</p> <p>The opinion of the town council is to be obtained.</p>	LR							
4	<p><u>Treasurer's Report</u></p> <p>Figures as at end October:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Current Account</td> <td style="text-align: right;">£ 6,050.66</td> </tr> <tr> <td style="padding-left: 20px;">Reserve Account</td> <td style="text-align: right;">£25,430.31</td> </tr> <tr> <td style="padding-left: 40px;">Total</td> <td style="text-align: right;">£31,480.97</td> </tr> </table>	Current Account	£ 6,050.66	Reserve Account	£25,430.31	Total	£31,480.97		
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Reserve Account	£25,430.31								
Total	£31,480.97								
5	<p><u>Donations</u></p> <p>None</p>								
6	<p><u>Magazine</u></p> <p>Income for this edition was £1,936. There is a £60 underpayment, which is being chased.</p> <p>7 advertisers have left this month, 3 saying they will come back for the March edition.</p> <p>This has left the editors having to fill 4 ¾ additional pages with copy, which has been achieved. However, it is a concern that the magazine is seen to be carrying fewer adverts, both from an advertising and a finance point of view.</p> <p>6.1 The December edition will be ready to send tomorrow after the addition of the article about Christmas trees and proof reading.</p> <p>6.2 Ideas for future articles were discussed. It was noted that the schools have not been giving much input recently. The schools that advertise will be contacted to point out that there is free space available to them to use for information of general interest, but not advertising.</p> <p>6.3 A potential new article for the March edition will detail the developments proposed for the Sandhurst area. This will be checked with the council.</p>	<p>MS</p> <p>LR</p> <p>MS</p>							
7	<p><u>Website</u></p> <p>Photos of memorials in France were added for the Remembrance</p>								

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8	<u>Recycling</u> The BFC Executive Committee have decided, in a closed forum, that, from April 2019, the council will no longer collect recycling material from non-domestic establishments. This includes not only commercial businesses, but schools, libraries, churches and charities such as the Day Centre. The council will remove the recycling bins supplied to these organisations in March. Those affected will all have to negotiate their own collections with external contractors. This seems to be an unhelpful decision at a time when recycling is to be encouraged.		
8.1	A letter to BFC expressing concern is to be drafted.	DV	
9	<u>AOB</u> The partially built houses by the Rackstraw traffic lights are appealing against the decision that the roof line is higher than the plans show. This is likely to leave the site in the current state for at least 6 months.		
9.1	A list of the donations given in the preceding six months is to be produced for inclusion in the March edition of the magazine.	JO	
	Some land for sale notices have been erected in the High Street. These are deemed to be for the purpose of encouraging calls to identify further available land, rather than offering sales.		
9.2	The question of the development of two houses behind the Rose & Crown pub, and the possible sale of the pub itself, is to be raised with Michael Brossard.	JO	
	The meeting closed at 21.50 hours.		

Agenda

1. Apologies
2. Approve Previous Minutes
3. Matters Arising
4. Treasurer's Report
5. Donations
6. Magazine
7. Website
8. Recycling

9. AOB

No meeting in December 2018

Proposed meeting dates for 2019 are:

Monday 21st January

Monday 18th February

Monday 25th March

Monday 15th April

Monday 20th May

Monday 17th June

Monday 15th July

Monday 19th August

No meeting in September

Monday 21st October – Distributors Party tbc

Monday 18th November

No meeting in December

All meetings are held in the Day Centre and start at 8pm unless otherwise stated.