

Minutes of Executive Meeting  
held on Monday 18<sup>th</sup> November 2015 at 20:00 - Day Centre

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These minutes are subject to the approval of the committee at the next meeting.

**Present:**

Executive Members:	Richard Mathews	(RM)	President
	Val Crosby-Clarke	(VCC)	Chair
	Jenny Ogden	(JO)	Treasurer
	David Vousden	(DV)	Vice-Chair & Secretary
	Nicholette Deakin	(ND)	Composition Editor
	Mike Weston	(MW)	Copy Editor
	Karen Vousden	(KV)	Executive Member
	Diane Wilson	(DW)	Executive Member
	John Coupland	(JC)	Executive Member
	Clive Sayer	(CS)	Executive Member
	Sue O'Sullivan	(SOS)	Executive Member
	Linda Rose	(LR)	Minutes Secretary & Advertising Manager

Members:                   Jean Bettison  
                                  Paul Strong

Min	Topic	Who	Status
1	<b><u>Apologies/Absent</u></b> None		
2	<b><u>Accuracy of Minutes of Previous Meeting</u></b> For the record, it was agreed that the last minutes were a true record of the meeting held on 16 <sup>th</sup> November 2015.		
3	<b><u>Matters Arising</u></b> <b>Sep 14</b> 7: <u>Maintaining the Website</u> The website has now been set up. DV to pass some comments back to the team. The link will not be sent out as it has an edit facility and it would be too easy to inadvertently amend or delete the site contents.	DV	c/fwd
	<b>11a: <u>Boots Pharmacy</u></b> The general feeling is that the service at Boots has much improved.	DV	Closed
	<b>Feb 15</b>		
	<b>11a: <u>Flooding on Shepherds Meadow Path</u></b> The flooding on the path on the East side of Shepherds	CS	c/fwd

<b>Min</b>	<b>Topic</b>	<b>Who</b>	<b>Status</b>
	Meadow continues, and has worsened with the recent rainfall. Repair work has yet to start.		
	<b>Jul 15</b>		
	<b>8a:</b> <u>Recycling Stakeholder Group</u> The stakeholder group have not received information from Re3 for some while. Paul Bettison offered to query this with the Re3 chairwoman. No response has yet been received from Re3. Jean Bettison will remind Paul Bettison to chase this.	<b>JC</b>	<b>c/fwd</b>
	<b>8b:</b> <u>Visit to Lakeside processing plant</u> Paul Bettison offered to arrange a visit to the Lakeside plant, where waste is processed to produce 1/3 of the daily electricity needs for Heathrow airport. Jean Bettison will remind Paul Bettison to chase this	<b>JC</b>	<b>c/fwd</b>
	<b>Nov 15</b>		
	<b>4a:</b> <u>BVCT Membership</u> The membership of the Blackwater Valley Conservation Trust is due at a cost of £100. Proposed DV; Seconded RM; Carried unanimously. (MW abstained owing to a conflict of interests)	<b>JO</b>	<b>Closed</b>
	<b>5a:</b> <u>Corps of Drums</u> There has been a request for the replacement of the instrument cases. The total for drums, glockenspiels and padded straps is £2,029.02. Proposed DV; Seconded MW; Carried unanimously. (RM abstained owing to a conflict of interests)	<b>JO</b>	<b>Closed</b>
	<b>6a:</b> <u>DAY Centre Shop</u> An article from the Day Centre shop, with a photo of the new counter, will be written for the next issue.	<b>DV</b>	<b>c/fwd</b>
	<b>11a:</b> <u>Pharmacy2U</u> Several people have received mail from Pharmacy2U, a postal service for repeat prescriptions. Questions were raised such as how are these funded; can they be trusted; are they reliable? Barbara Denning, chairman of the SOPFG is to be contacted to ask if the SOPFG are aware and do they offer any advice.	<b>LR</b>	<b>c/fwd</b>

<b>Min</b>	<b>Topic</b>	<b>Who</b>	<b>Status</b>						
	<p><b>11b: <u>Constitution</u></b></p> <p>The constitution has not been reviewed for some years. This will be looked at and any proposed changes circulated to the committee for comment. A sub-committee of RM, VCC, DV, DW and LR will create the new document for review.</p>	<b>LR</b>	<b>c/fwd</b>						
	<p><b>11c: <u>Contact List</u></b></p> <p>An updated contact list will be sent to the committee members.</p>	<b>DV</b>	<b>Closed</b>						
<b>11d</b>	<p><b>11d: <u>Land off Alford Close</u></b></p> <p>DV wrote to the architects of the proposed development regarding the flood plan, and was promised a response in 2 days. Apologies were received from the Chairman that he had been unable to attend the meeting, and that the residents' concerns were not fully addressed. The Chairman will be chased for a copy of his newsletter with an update, for publication in the magazine. The building works are not yet approved.</p>	<b>DV</b>	<b>c/fwd</b>						
<b>4</b>	<p><b><u>Treasurer's Report</u></b></p> <p>Figures as at end of December 2015.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Current Account</td> <td style="text-align: right;">£1,883.16</td> </tr> <tr> <td>Reserve Account</td> <td style="text-align: right;">£31,899.01</td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>£33,782.17</b></td> </tr> </table> <p>Income from advertisers in the March edition will total £1,900.</p> <p>An expenses claim of £22.85 for postage and stationery was submitted.</p>	Current Account	£1,883.16	Reserve Account	£31,899.01	<b>Total</b>	<b>£33,782.17</b>		
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<b>Total</b>	<b>£33,782.17</b>								
<b>5</b>	<p><b><u>Donations</u></b></p> <p><u>2<sup>nd</sup> Sandhurst Scout Group.</u></p> <p>The group are celebrating the 90 year anniversary in 2016 and want to advertise the event by way of an article in the magazine. They have been told to contact MW.</p>								
<b>5a</b>	<p>The scout group also want to replace their fire doors at a cost of £2,000. They have raised £568 so far. They will be contacted to find out how many doors they are replacing, and if they have approached the Scout Headquarters for assistance.</p>	<b>JO</b>							

<b>Min</b>	<b>Topic</b>	<b>Who</b>	<b>Status</b>
<b>5b</b>	<p>St. Michael's Primary School are rebuilding the Wendy House area in the playground, which needs a new roof. Parents will carry out the labour, but they need assistance with the cost of materials, which amounts to £1,200.</p> <p>Donation of £500.00 was proposed by DW, seconded by SOS and carried unanimously. The school will be asked for a magazine article and photo on completion.</p>	<b>JO</b>	
<b>6</b>	<p><b><u>Magazine</u></b></p> <p>Pictures are being selected for the March cover – probably the one of the geese.</p> <p>All the delivery routes are covered.</p> <p>25 advert renewals were invoiced for March, of which 24 have accepted and 1 declined to continue.</p> <p>The committee thanked LR for taking over the advertising role at short notice.</p>		
<b>6a</b>	The spare 1/2 page in the magazine will be used for advertising the AGM	<b>LR</b>	
<b>7</b>	<p><b><u>Website</u></b></p> <p>Nothing to report</p>		
<b>8</b>	<p><b><u>Recycling</u></b></p> <p>The recycling area at Sainsbury's Watchmoor Park takes all types of plastic.</p>		
<b>9</b>	<p><b><u>Projects</u></b></p> <p>Nothing to report</p>		
<b>10</b>	<p><b><u>Planning</u></b></p>		
<b>10a</b>	Send the link and instructions to the BFBC planning website to committee members.	<b>LR</b>	
<b>11</b>	<p><b>AOB:</b></p> <p>The new Tesco opens on 26<sup>th</sup> January. There are 11 parking places and deliveries to the store will be done by medium sized vans.</p>		
	The meeting closed at 20:50.		

### **Agenda**

1. Apologies
2. Approve Previous Minutes
3. Matters Arising
4. Treasurer's Report
5. Donations
6. Magazine
7. Website
8. Recycling
9. Projects
10. Planning Applications
11. AOB

### **Proposed future meeting dates for 2016 are:**

Monday 15<sup>th</sup> February  
Monday 21<sup>st</sup> March  
Monday 18<sup>th</sup> April  
Monday 16<sup>th</sup> May  
Monday 20<sup>th</sup> June  
Monday 18<sup>th</sup> July  
No meeting in August  
Monday 19<sup>th</sup> September  
Monday 17<sup>th</sup> October  
Monday 21<sup>st</sup> November  
No meeting in December